

### 31.170 ESTABLISHMENT

There is hereby established a Seaside Municipal Airport Committee for the city. The committee shall act as an advisory body to the City Council, the City Manager, and the Public Works Director regarding issues concerning the Seaside Municipal Airport.

### 31.171 MEMBERSHIP

- A. The committee shall consist of the following Seven (7) members: a resident of the City of Gearhart, and Six (6) members, who are not employees of the City, and at least (3) of the members shall reside within the City limits who shall serve as members. The Mayor shall appoint one member of the City Council and Council liaison and the Public Works Director shall be the Staff liaison to the Committee.
- B. The members shall serve without salary or compensation of any nature.

### 31.172 TERMS OF OFFICE (align with City policy)

### 31.173 APPOINTMENT OF OFFICERS

- A. Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. If the officers desire to serve more than 2 consecutive terms, they are allowed with approval of the committee.
- B. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

### 31.174 MEETINGS AND REMOVAL OF MEMBERS

- A. The Committee shall hold a regular meeting at least every other month of the calendar year. The meetings shall be open to the public. If video is unavailable for the meeting, audio is acceptable.
- B. A vacancy shall occur for the death, resignation, or inability to serve of any member. Resignation, when made, shall be addressed to and accepted by the Mayor. The City Council may remove a member for cause deemed sufficient by the City Council. Successors shall be appointed by the City Council for the unexpired term.

- C. Any person appointed by the City Council to serve on the Committee who missed three or more regularly scheduled meetings during a 12-month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12-month period is defined as beginning in January of each calendar year)

### 31.175 DUTIES

In general, the Seaside Municipal Airport Committee exists for the purpose of:

- A. Assisting the City Council by advising it on issues related to the operations, safety, and security at the airport
- B. Facilitating communication between the public, the FAA, the Oregon Department of Aviation, and all interested parties
- C. Assisting the city to remain in compliance with its funding agreements
- D. Identifying and addressing community concerns regarding the delivery of airport services
- E. Through bimonthly meetings, providing a forum for input on airport issues
- F. Reviewing and making recommendations on Seaside Municipal Airport policies, practices, and priorities to meet community expectations
- G. Completing other projects, as they are related to the airport, as directed by City Council
- H. Researching and recommending short- and long-term airport goals
- I. Advising on budget and project priorities for the airport
- J. Helping to manage the airport donations fund